



## Comprehensive Project Management

### Four day, 32-Hour Workshop, Facilitated by a PMP®

Ready2ACT's "Comprehensive Project Management" workshop explores project management knowledge, tools, and techniques for successful on-the-job application. This workshop is ideal for any professional looking to fully understand and develop the core competencies known by PMPs. Designed for those who are not currently preparing to be certified in project management, but still want the same knowledge as PMPs, participants will learn how to decipher and use globally accepted best practices in the PMBOK (Project Management Body of Knowledge) for project success.

This highly interactive workshop is facilitated by a PMP® certified instructor, and includes numerous opportunities for skill mastery. We limit the number of participants to 15, so that everyone has the opportunity to apply new knowledge and tools to their own real-life projects during the classroom experience.

#### IMMEDIATE TAKE AWAYS

- Results-oriented approach for successful project management
- Duplicable processes for consistent success
- Practical tools for immediate on-the-job application
- Confidence to implement project management best practices
- The ability to conclusively verify project success
- Effective management of people, scope, deadlines, and budget

#### BENEFITS

- Applicable credits for PMP® and CAPM® certification
- Increased ROI
- Mitigation of risks to success
- More cohesive and cooperative project team
- Achievement of project goals and deadlines
- Measurable success

#### WHO SHOULD ATTEND

Managers, project leads, sponsors, key project contributors, business analysts, consultants, contractors, stakeholders, and other professionals contributing to development of a project or the success of a corporate goal.

*Please note that this course satisfies educational requirements toward PMP® and CAPM® certification. These 32 Professional Development Units (PDUs), which equate to hours, are also good for continuing education units for other certifications like P.E.*

#### TESTIMONIALS

- "The instructor was the best! And really learning an actual program/system for managing projects. Specific tools for managing different areas."
- "An excellent course. The difficult part will be in selecting from the variety of tools learned."

### Course Outline

November 16 – 19, 2015

Daily from 730 am – 430 pm

#### Monday, November 16

- Project Management Overview
- Integration Management
- Scope Management

#### Tuesday, November 17

- Time Management
- Cost Management
- Quality Management

#### Wednesday, November 18

- Human Resource Management
- Communication Management
- Risk Management

#### Thursday, November 19

- Procurement Management
- Stakeholder Management
- Comprehensive Review
- Application of PM tools

### Location

BLM Dispatch Center  
725 Aspen Way  
Elko, NV 89801

### Price

\$2200 per person (workbook, templates, and PMBOK included)

### Register Now!

To register, call 720-373-2601 or send an email to [info@Ready2ACT.com](mailto:info@Ready2ACT.com) with your name, phone number, and company name. We accept checks written to Ready2ACT and guarantee your satisfaction!

**Note: The class reflects the exam changes on November 1.**