

# Presentation Outline/Planner

CONTENT:	HOW I WILL PRESENT THIS:
<b>Opening:</b>	
<b>Objectives:</b>	
<b>Major Point #1:</b>	
<b>Transition:</b>	
<b>Major Point #2:</b>	
<b>Transition:</b>	
<b>Major Point #3:</b>	
<b>Conclusion:</b> <i>Summarize major points.</i>	
<b>Q &amp; A:</b> <i>Anticipate audience questions, but also create questions for them.</i>	