



# The Exceptional Project Manager

Two Day 15-Hour Workshop Facilitated by an Expert

## Date / Location TBD

Contact us for availability

A highly interactive workshop that explores project management knowledge, tools, and techniques for successful on-the-job application.

### AGENDA OF ACTIVITIES

- Define project management and requirements terms and processes
- Identify and engage the right stakeholders, including sponsors
- Build and sustain trusting relationships with stakeholders, including project team members
- Communicate effectively with all types of stakeholders, especially in challenging situations
- Define and document project scope using simple, powerful diagrams
- Create and leverage the project charter
- Develop effective project plans, including schedules and resources
- Anticipate, recognize, and respond to potential and emerging changes and risks
- Adapt project plans and schedules to reflect and implement changes
- Close a project effectively

### IMMEDIATE TAKEAWAYS

- Results-oriented approach for successful projects
- Aligned understanding of project management terms and definitions
- Robust, practical tools for immediate on-the-job application
- Confidence to implement project management best practices
- Capability to deliver and conclusively verify project success
- Effective management of people, scope, deadlines and budget
- Mutually rewarding, productive relationships with key stakeholders



YOUR PROJECTS. YOUR PEOPLE. YOUR SUCCESS.

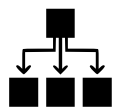
### OUR UNIQUE APPROACH



Small Class Size



Practical Tools for Immediate On-The-Job Application



Plan Your Real Life Projects

### CONTACT US FOR PRICING

Participants receive applicable credits for PMP and CAPM certification

To register, or for more information call 720-373-2601 or email [info@Ready2ACT.com](mailto:info@Ready2ACT.com).

[Ready2ACT.com](http://Ready2ACT.com)