



## The Exceptional Project Manager

### Two-day, 15-hour Workshop, Facilitated by an Expert

Doing “more with less” is now standard practice in organizations, demanding exceptional management of people, deadlines, and resources on every project.

*The Exceptional Project Manager* yields immediate and dramatic improvements in project and relationship management skills. Highly interactive, this workshop accelerates participants’ learning and ability to apply proven fundamentals to effectively plan and efficiently manage even the most challenging projects from inception through closure.

This hands-on workshop is facilitated by experts (including instructors with PMP® certification) and incorporates powerful activities to enhance your skills in real time. We limit the number of participants to 15 so that everyone has ample opportunity to apply new knowledge and tools to their real-life projects during the workshop.

#### IMMEDIATE TAKE-AWAYS

- Results-oriented techniques for successful projects
- Aligned understanding of project management terms and definitions
- Robust, practical tools for immediate on-the-job application
- Confidence to implement project management best practices
- Capability to deliver and conclusively verify project success
- Effective management of scope, deadlines, and resources
- Mutually rewarding, productive relationships with key stakeholders

#### BENEFITS

- Applicable credits for PMP® and other certifications
- Increased ROI
- Resilience and agility in the face of change and risk
- Cohesive, high-performing project teams
- Goals and deadlines consistently achieved
- Measurable success

#### WHO SHOULD ATTEND

Managers, project leads, sponsors, key project contributors, business analysts, consultants, contractors, stakeholders, and other professionals whose contributions are vital for exceptional results.

#### TESTIMONIALS from Industry Clients

- “Learned some good new tools to help strategize a plan with our team to create more successful projects.”
- “You introduced us to several tools that we can implement to be more effective project managers.”
- “Exposure to a number of different ways to improve the company’s performance.”

*Please note that this course satisfies educational requirements toward PMP®, CAPM®, and CBAP® certification. These 15 Professional Development Units (PDUs), or hours, also qualify for continuing education units for other certifications and licenses, such as PE.*

#### Course Details

**May 11 & 12, 2017**

**830 am – 530 pm**

#### Agenda of activities

- Define project management and requirements terms and processes
- Identify and engage the right stakeholders, including sponsors
- Build and sustain trusting relationships with stakeholders, including project team members
- Communicate effectively with all types of stakeholders, especially in challenging situations
- Define and document project scope using simple, powerful diagrams
- Elicit, confirm, and document requirements quickly and well
- Create and leverage the project charter
- Develop effective project plans, including schedules and resources
- Anticipate, recognize, and respond to potential and emerging changes and risks
- Adapt project plans and schedules to reflect and implement changes
- Close a project effectively

#### Location

6145 Broadway - Denver, CO  
[www.tradecraftindustries.com](http://www.tradecraftindustries.com)

#### Price

\$995 per person (workbook, templates, and real project planning included).

#### Register today!

Call 720-373-2601 or email [info@Ready2ACT.com](mailto:info@Ready2ACT.com) with your name, phone number, and company name. We accept checks and credit cards.